



# Water Well Registration Form

3907 South Industrial Drive #100, Austin, Texas 78744-1070 Phone (512) 972-1060 FAX (512) 972-1260



Please complete this form as completely as possible and submit it to the City of Austin at the address specified above or email to **waterwell@austintexas.gov**. Also, please attach a copy of the State of Texas Well Report available from the Texas Department of Licensing and Registration. For all water wells completed on or after October 22, 2012 (the effective date of the Water Wells Ordinance), this form and the required attachments must be submitted within seventy (70) days of the date the well is completed. For all water wells completed before October 22, 2012, this form and attachments are due no later than April 20, 2013.

## Owner Information

Full Name: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address

City County State ZIP Code

Home Phone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Location of features on site:** Provide specific location of water well(s). Attach a copy of the property plat and a schematic drawing of the property showing location of: buildings; metered and unmetered water services; external potable or non-potable water piping and water storage tanks; sewer taps; building sewers; septic tanks and drainage fields; gray-water storage tanks and drainage fields; and proposed location(s) of new water well(s). Deed or proof of ownership may be required.

\_\_\_\_\_

Type of Work:  New Well State of Texas Well Report Tracking # \_\_\_\_\_  
 Existing Well State of Texas Well Report Tracking # \_\_\_\_\_

Water used for:  Domestic (UD)  Public Supply (UP)  Industrial (UI)  Stock (US)  Irrigation (UIr)  
**(Water Well registration is not required for the following Well Types: Injection, Geothermal, De-watering, Test Well, Monitoring Well, and Environmental Soil Boring.)**

Distance to Septic System: \_\_\_\_\_ ft. Distance to Property Line: \_\_\_\_\_ ft.

Distance to Wastewater Collection Systems: \_\_\_\_\_ ft. (e.g., Private or public sewer lines, wastewater mains, gray water systems, or any similar source of potential contamination)

Water Well Driller Name: \_\_\_\_\_ Water Well Driller License#: \_\_\_\_\_

Water Well Pump Installer Name: \_\_\_\_\_ Water Well Pump Installer License#: \_\_\_\_\_

*I hereby submit this registration form to the City of Austin for the water well(s) described herein to be used for the purpose indicated above, and I certify that I am the property owner or an Authorized Agent of the owner and that each and all the statements herein are true and correct.*

Owner Signature or Authorized Agent\* (\*Notarized Proof of Authorization Required) \_\_\_\_\_ Date \_\_\_\_\_

State of Texas, County of \_\_\_\_\_ . SWORN TO AND SUBSCRIBED

Before me by the said owner or agent on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Notary Public, State of Texas \_\_\_\_\_ My commission expires: \_\_\_\_\_

## OFFICE USE ONLY

Austin Water Utility Customer?  Yes  No Date received: \_\_\_\_\_ Entered by: \_\_\_\_\_

If yes, Account #: \_\_\_\_\_

## Backflow Prevention and Water Wells

Water from a well that serves any Austin Water customer is considered an auxiliary water source [see Austin City Code §15-1-2(2)]. Any customer that uses an auxiliary water source must have backflow prevention and cross connection controls to prevent the contamination of the potable water system. It is critical that you pay careful attention to the following requirements of State Law and the Austin City Code:

- From Title 30 of the Texas Administrative Code, §290.44 (h)(1)(A): “At any residence or establishment where an actual or potential contamination hazard exists, additional protection shall be required at the meter in the form of an air gap or backflow prevention assembly. The type of backflow prevention assembly required shall be determined by the specific potential hazard identified in §290.47(i) of this title (relating to Appendices).” §290.47(i) of this state law specifically lists “Private/Individual/Unmonitored wells” as a type of health hazard that requires suitable backflow prevention to isolate the public water system from the premises where the hazard exists.
- From Chapter 25-12 of the City of Austin’s Land Development Code, §25-12-153.1624.02; “It shall be unlawful for any person to construct, install, alter, or cause to be constructed, installed, or altered any reclaimed water or other auxiliary water system within a building or on a premises without first obtaining a permit to do such work from the Authority Having Jurisdiction. No Homeowner / Homestead Plumbing Permits will be issued for installation of auxiliary water systems.” Also, the connection of electrical systems to any pumps associated with a well requires attention to §25-12-113.80.19(C)(2) which states: “...no electrical system regulated by this Code shall be installed, altered, repaired, replaced or remodeled unless an electrical permit has been obtained...”
- From the Chapter 15-1 of the City of Austin’s Utility Regulations, §15-1-11(A) “A person may not...(2) connect an auxiliary water supply to the City’s public water system or a private plumbing system unless a backflow prevention assembly or air gap is installed as required by this chapter...” Customers found in violation of Chapter 15-1 or Chapter 25-12 could be subject to water service termination in accordance with this §15-9-101 of these Utility Regulations.
- If the well water is used in any way that involves a wastewater discharge to the Austin Water Utility, installation of a meter might also be required to accurately bill for wastewater charges in accordance with Article 15 of Chapter 15-9 of the City of Austin’s Utility Regulations.

Many of these requirements are specific to the property owner or the customer receiving utility service. However, ***well drillers and water well pump installers working within the City of Austin’s jurisdictional boundaries will also be held responsible if plumbing and/or electrical permits applicable to the work they performed are not obtained as required.***

## Water Well Setback Requirements from Building Sewers and Septic Systems

Texas Department of Licensing and Regulation Requirements

- 16 TAC Chapter 76 [Rule 76.1000.(a)(3)] - “A well shall be located a minimum distance of fifty (50) feet from any water-tight sewage and liquid-waste collection facility...”
- 16 TAC Chapter 76 [Rule 76.1009] - This rule describes requirements and procedures for obtaining variances from technical requirements.

Barton Springs Edwards Aquifer Conservation District (BSEACD) Requirements (applies only to wells on properties located within the boundaries of BSEACD that receive service from Austin Water Utility).

- Rules and Bylaws [Rule 5-4(A)] - “...all wells shall be located in compliance with the following minimum horizontal distances: ...(2) One hundred fifty (150) feet from any existing or proposed septic system absorption fields, septic system spray areas, water-tight sewage and liquid-waste collection facilities...”
- Rules and Bylaws [Rule 5-4(E)] - This rule describes requirements and procedures for obtaining variances from technical requirements of the District. However, in the case of the setback requirements applicable to sewage piping, no variance is available that would allow less than 50 feet horizontal separation.

(Apr. 10/2012)